




Department of Health Care Services
MEMORANDUM

Date: May 27, 2010

To: Jeff Blackmon, Chief
Third Party Liability and Recovery
1500 Capital Avenue, MS 4720

From: Thomas J. Rakela, C.F.E., Chief 
Internal Audits
1500 Capitol Avenue, MS 2001
(916) 445-0759

Subject: Review of Internal Controls and Fiscal Procedures (10006)

Internal Audits has completed its review and evaluation of the internal controls and fiscal procedures at the Third Party Liability and Recovery Division's (TPLRD) Administrative Support Unit. There were no reportable findings due to the exceptional procedures and policies put in place by management in response to our prior review. TPLRD is consistently monitoring the day to day operations of the mailroom, there is improved security of the safe (with limited access), improved security of the program's databases, and all receipts are being reconciled by the division on a monthly basis. Additionally, the division is maintaining the timely collection, deposit, and security of all funds received through the use of a lockbox and Electronic Funds Transfer through the Department of Health Care Services' Accounting Office for designated programs.

Pursuant to the Governor's Executive Order S-08-09, Internal Audits' reports will be made available to the public within five working days of finalization. Accordingly, this report will be posted to the internet at <http://reportingtransparency.ca.gov/>.

We appreciate the hospitality and cooperation extended by TPLRD.

If you have any questions, please call me at (916) 650-0272.

Attachment

cc: See next page.

Jeff Blackmon
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cc: Karen Johnson
Chief Deputy Director
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